

**Tompkins County Development Corporation
Board of Directors Meeting DRAFT Minutes
February 8, 2018
Tompkins County Legislative Offices
121 E. Court Street, Ithaca, NY**

Present: Martha Robertson, Rich John, Grace Chiang, Jennifer Tavares, Leslyn McBean-Clairborne, Mike Sigler

Staff: Heather McDaniel, Ina Arthur, Mariette Geldenhuys

Guests: Rick Snyder (TC Finance)

CALL TO ORDER

Rich John called the meeting of the **Tompkins County Development Corporation** to order at 5:30 PM

PRIVILEGE OF THE FLOOR

None.

BUSINESS

Leslyn McBean-Clairborne moved that the TCDC Administrative Business mirror those that were approved for the TCIDA. Martha Robertson seconded the motion. The motion was approved 7-0.

The administrative business included:

- Appointment of 2018 Board Officers
 - Martha Robertson- Vice Chair
 - Jennifer Tavares – Secretary/Treasurer
- Appointment of Administrative Director
 - Heather McDaniel – Administrative Director
- Authorization of Check Signers
 - Rich John, Jennifer Tavares and Rick Snyder
- Meeting Day & Time
 - 2nd Thursday of the month 3:30 PM
- Memorandum of Understanding with TCAD
 - Approved

STAFF REPORT

Staff reported that the IRS is auditing a 2010 Bond the TCDC facilitated for the Cayuga Medical Center.

MINUTES

Martha Robertson moved to approve the draft minutes from the December 14, 2017 Board meeting. Jennifer Tavares seconded the motion. The motion was approved 6-1-0 Leslyn McBean-Clairborne abstained.

The meeting was adjourned at 5:45 PM.