

Procurement Report for Tompkins County Development Corporation

Fiscal Year Ending: 12/31/2020

Run Date: 03/24/2021

Status: CERTIFIED

Certified Date : 03/24/2021

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.tompkinsdc.org/administration/
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	No	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	Alternatives Federal Credit Union (AFCU)	Address Line1	125 North Fulton Street
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ITHACA
Award Date	4/8/2020	State	NY
End Date	12/31/2020	Postal Code	14850
Fair Market Value	\$150,000.00	Plus 4	
Amount	\$150,000.00	Province/Region	
Amount Expended For Fiscal Year	\$150,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	AFCU will administer funds for a Small Business Resiliency Fund to serve business that have been materially impacted by the COVID 19 Pandemic. The TCDC has agreed to assist in implementing such a program by providing \$1500,000 to be disbursed in acco

2. Vendor Name	The Downtown Ithaca Alliance	Address Line1	171 East State Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ITHACA
Award Date	2/5/2020	State	NY
End Date	12/31/2020	Postal Code	14850
Fair Market Value	\$50,000.00	Plus 4	
Amount	\$50,000.00	Province/Region	
Amount Expended For Fiscal Year	\$50,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Services to be performed in regards to pre-development work for the Downtown Ithaca Conference Center Project.

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3. Vendor Name	Tompkins County Area Development, Inc.	Address Line1	401 EAST STATE ST STE 402 B
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ITHACA
Award Date	4/8/2020	State	NY
End Date	12/31/2020	Postal Code	14850
Fair Market Value	\$150,000.00	Plus 4	
Amount	\$150,000.00	Province/Region	
Amount Expended For Fiscal Year	\$150,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	TCDC contracted with TCAD to administer an emergency loan fund for Tompkins County businesses that have been materially impacted by the COVID 19 pandemic. TCDC has agreed to assist in implementing such loan program by providing \$150,000 to be disburs

Additional Comments